

SALISBURY DANCE STUDIOS COVID-19 POLICY

Introduction

Due to the Covid-19 pandemic, social distancing and other measures are going to have to be considered and put in place to prevent the further spread of Covid-19.

Salisbury Dance Studios will need to limit the number of students attending classes and ensure that they can safely socially distance from one another.

It is important to note that all of the information in this document is only guidance and has been put together based on the government guidance.

Good Hand Hygiene

It is our policy until further notice that all persons must:

1. Wash their hands before leaving home.
2. Upon entering the building use hand sanitiser supplied by the Studios or wash their hands.
3. After using the toilet, they must wash their hands.
4. Before and after using shared items wash their hands and/or use hand sanitiser.
5. After coughing or sneezing wash their hands.
6. Wash their hands and/or use hand sanitiser before leaving the Studios.

Hand sanitiser will be available at the Reception area and in both dance studios.

It is important to remember that washing hands with soap and water for 20 seconds is more effective than using hand sanitiser.

Coughs and Sneezes

Good hygiene practices must be followed.

Catch it in a tissue, then bin the tissue and then wash hands thoroughly. Students must be reminded of this at the start of each class.

Tissues will be available from the reception area and in both dance studio. If there are no tissues available, then cough or sneeze into the crook of the arm preventing ejection or distribution of the cough or sneeze.

Hands should be washed immediately and the arm if it is a bare arm. Staff must remind students of this at the start of every day and at the start of every lesson.

Feeling Unwell

If a person becomes unwell prior to attending the Studios and display the symptoms of the coronavirus, typically flu like symptoms, then **they should not** attend the classes but should inform the Studios that they have symptoms and when they first noticed the symptoms so that Salisbury Dance Studios can implement the track and trace protocols.

Salisbury Dance Studios Plan

This plan is to help prevent, manage, and mitigate the risk of Coronavirus (COVID-19).

Prevent

1. Operate a Drop & Pick Up Policy. Arrive **a max 10 minutes before** class to minimise crowding. No Parents / Guardians allowed to remain on premises.
2. Staff and students should follow the good hand hygiene outlined above.
3. Posters informing of the Coronavirus risk, and good hygiene practices.
4. Surfaces will be cleaned before and after use using a suitable cleaner.
5. Staff should ensure that students are following good hand hygiene practices.
6. Toilet areas to be checked regularly, soap replenished if necessary and cleaning conducted if required.
7. Door handles and other common touch points to be cleaned regularly.
8. Staff should remain up to date with the latest developments of the Coronavirus.
9. Staff should inform the School Principal if they have been or are at risk/contact with Coronavirus
10. Staff should inform the School Principal if they have to self-isolate.
11. Students will try to maintain social distance from each other on the premises.

Manage

1. If a person becomes unwell isolate the person away from the rest of the class. If the unwell person needs to use a toilet, the route should be clear of other people to minimise contact.
2. Inform the Studios Principals or the person in charge immediately.
3. The appropriate parent / adult must be contacted for the person feeling unwell.
4. Do not allow anyone to use the rooms the person has been unwell in.
5. The Principals must be consulted regarding cleaning.
6. Cleaning as per the outcome of the discussion, if appropriate to do so.
7. All waste from cleaning and any rubbish that might have come into contact with the person who is unwell should be double bagged and disposed in line with NHS/Public Health England advice.
8. The person in charge of the building/venue must be informed.
9. The Studios will remain open, or close if specifically advised to do so by the NHS or other government organisation.
10. If the case is confirmed, a risk assessment with the relevant authorities will be undertaken to establish the best action to take.
11. If anyone has been in contact with the person confirmed as having the coronavirus, they must self-isolate for at least 14 days, and if they feel unwell should seek medical help. The definition of contact includes:
 - a) Any pupil, student, or staff member in close face-to-face or touching contact including those undertaking small group work (within 2 metres of the case for more than 15 minutes)
 - b) Talking with or being coughed on for any length of time while the individual is symptomatic.
 - c) Close friendship groups.
 - d) Any pupil, student or staff member living in the same household as a confirmed case.
12. If someone contracts coronavirus, parents/carers and staff will be informed about the risk and steps to take.

Mitigate

1. It might be the case that the Studios decides or be required to close to minimise the risk to students and staff.
2. If the Studios is made aware of the coronavirus in a particular educational setting or club from which its students attend, we may make the decision to ask them not to attend. Likewise, this is the case for staff too.
3. In the case that the Studios is closed, in order to provide a meaningful continued engagement, we will provide online tuition for young people to follow through an online platform such as Zoom. This will ensure students are still receiving tuition and helping to ensure the sustainability of the Studios.
 - a. If this is the case, then we will advise students and their parents/carers when this will commence and instructions of access.
 - b. If this is the case, this would be led by the Studios Principals and staff will be advised if they are required.
 - c. If this is the case, we would seek to reschedule, if viable, further in person sessions.
4. Staff and students will be advised of when the recommencement of the school will happen.
5. To sustain and mitigate risks staff should continue to use this policy to remind themselves of ongoing good working practice and measures to take in relation to coronavirus.

Face Masks

Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission. It is important to recognise that wearing a mask poses the danger that if you keep tampering and adjusting it, you are touching your face and increasing the risk of infection.

Due to lack of space and to maintain social distance and mitigate the risks

ALL STUDENTS & ADULTS NEED TO WEAR A FACE COVERING ON ENTERING THE PREMISES TO SALISBURY DANCE STUDIOS and CAN ONLY REMOVE THEM when they are actually in the class.

Stay At Home and Shielding

1. If a student, staff member or a member of their household has been classed as clinically extremely vulnerable due to pre-existing medical conditions, they should stay at home until further announcements suggest it is safe for them to leave home.
2. Staff and students should not attend the Studios if they have symptoms or are self-isolating due to symptoms in their household.

SALISBURY DANCE STUDIOS WILL ENDEAVOUR TO PUT PROTOCOLS IN PLACE TO MINIMISE THE RISKS, HOWEVER IT IS UP TO EACH INDIVIDUAL FAMILY TO DECIDE WHETHER THEY ARE PREPARED TO PARTICIPATE IN CLASSES ON SITE DURING THE PANDEMIC.

IF THIS IS NOT POSSIBLE THE PARTICIPANT CAN JOIN THE CLASS REMOTELY ON A REGULAR BASIS.